



EMPLOYMENT OPPORTUNITY

Community Services – Assistant Summer Camp Counsellor (Age 15+), contract

Reporting to the Camp Supervisor and Camp Counsellor, Assistant Summer Camp Counsellors are responsible for assisting with the implementation of safe, enjoyable, and diverse summer camp programs for children and youth aged 5-13 years. We are looking for responsible, passionate, and dedicated individuals to join our team! Our summer camp season of programs runs from July 2 – August 30, 2024 (9 weeks), with training beginning June 27, 2024.

Duties and Responsibilities

- Assist in daily activities and routines in a variety of summer camp programs for ages 5-13yrs
- Assist in the development of versatile lesson plans for a variety of summer camp programs
- Assist in supervision of program participants with Camp Supervisor and Camp Counsellor
- Assist Camp Supervisor and Camp Counsellor with set-up and take down of camp activities and equipment
- Assist in instructing, guiding, or demonstrating arts, crafts, sports, and similar activities to participants
- Maintain a safe environment for program participants and other staff
- Participate in weekly staff meetings and be a valuable member of a diverse staff team
- Provide emergency and/or First Aid assistance, when required
- Working weeks are dependent on registration numbers. Position does not guarantee a certain number of working hours.

Qualifications and Competencies

- Previous experience working with children in a recreational, camp, babysitting, or coaching environment
- Mature, responsible, enthusiastic, versatile, and have a keen interest in working with children
- Strong interpersonal communication skills
- Demonstrated ability to be independent, a self-starter, and an innovative thinker
- Ability to work well as part of a team and serve as a positive role model
- Concrete relationship building skills; the ability to act as a mentor for campers, staff, and volunteers
- Ability to multitask, prioritize, and manage time efficiently
- Hold a current certification in Standard First Aid and CPR 'C' by employment start date
- Previous experience in Leadership Camp (LIT or CIT an asset)
- Experience in community volunteering an asset



- **Active Interview:** If selected for an interview, candidates must be available to attend an Active Interview on May 7th from 6:30-8:30pm at the Uxbridge Arena and Community Centre. Details will be sent to selected candidates.
- Must attend all staff training dates, beginning June 27th, 2024
- Availability to work the entire summer season an asset. ***If you require a week/time off, you must include the dates in your cover letter.***

This is a contract position with a start date of June 26, 2024, and expiration date of August 30, 2024. Hours of work fall between 7:30am-5:30pm, Monday to Friday.

If you are interested in joining our team, please forward your resume and cover letter with attention to Chris Gilmour at camps@uxbridge.ca, specifying the role you are interested in. Resumes will be accepted until **March 29th 2024 at 4:30pm.**

This position is subject to providing proof of full vaccination against COVID-19 in alignment with the Township Policy September 23, 2021, COVID-19 Vaccination Policy. Successful candidates will be required to be fully vaccinated with a Health Canada or the World Health Organization approved COVID-19 vaccine series with the final dose at least 14 days prior to your start date. The Township will consider cases requiring accommodation as stipulated by relevant employment standards legislation or regulation and/or the Ontario Human Rights Code.

The Township of Uxbridge is an Equal Opportunity Employer that is dedicated to an inclusive, barrier-free recruitment and selection process. The Township is committed to diversity, equity, and inclusion within its community and organization, and welcomes and encourages applications from Indigenous Peoples, people of colour, women, persons who live with disabilities, people from 2SLGBTQI+ communities, and people from diverse communities. When requested, the Township of Uxbridge will accommodate applicants throughout the recruitment and selection and/or assessment process, pursuant to the Ontario Human Rights Code. These commitments also apply to our Board and Committee recruitment and selection processes.

Personal information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act.