

**Downtown Revitalization Steering Committee Meeting Minutes**  
**Wednesday, April 8, 2009**  
**6:30 p.m.**  
**Alex Grant Room**  
**Township of Uxbridge**  
**Municipal Office**

Attendees: Bob Shepherd, Jo Ann Merrick (secretary), Randy Loewen, Wynn Walters, John Rodych, Ingrid Svelnis, John Low, Morgan Sharp, Maggie McCreath, Bev Leslie, Gord Highet

Regrets: Scott Rushlow, Jeff Holland, Rich Vandezande, Jack Ballinger, Robin Coombs

1. Review of the minutes from the March 25, 2009 meeting.

Moved by Gord Highet, Seconded by Maggie McCreath

“That the minutes for the March 25, 2009 meeting be approved.”

Carried

- 2. Review of Agenda**

There were no additions to the agenda.

- 3. Review of the Action Plan**

The Committee reviewed the revised Action Plan.

Moved by Maggie McCreath, Seconded by Morgan Sharp

“That the Downtown Vision and Action Plan be approved”.

Carried

- 4. Priorities**

Six priorities were identified as immediate action and committee members were appointed to the sub-committees.

- Existing Parking Lot Review – John Rodych, John Low
- Garbage – John Rodych, John Low
- Trucks – Bob Shepherd, Randy Loewen
- Coordinated Street Furniture, Banners, Lighting and Signage Program – Bev Leslie, Jack Ballinger
- Façade Improvement – Scott Rushlow, Robin Coombs, Gord Highet, Maggie McCreath
- Art – Wynn Walters, Maggie McCreath

Jeff Holland and Morgan Sharp will look after the communication and publicity.

Maggie McCreath will provide input to the Parking Lot Review sub-committee re: accessibility parking spaces & signage, etc.

The Downtown Revitalization Committee Rep will liaise between the sub-committee and the Committee.

The sub- committees will develop a game plan and strategies and set time frames.

Morgan Sharp suggested getting the Youth in the Community involved in the sub-committees and possibly talking to the schools.

The Action Plan will be distributed to Council at the end of April.

We will put a press release in the Township newsletter that will be published in May.

We will advertise for members of the sub-committees after the workshop with Council.

Randy Loewen will notify the absent committee members of the sub-committees they have been appointed to.

## **5. Workshop with Council**

The Committee will have a workshop with Council on May 13 on the progress the Committee has made to date, review the Action Plan and identify the immediate priorities and strategies.

Randy Loewen will write a letter to Council to invite them to the Workshop on May 13.

## **6. Other Business**

Randy Loewen asked if anyone would be interested in taking over the Chair position of the Committee. He will still stay on the Committee.

## **7. Next Meeting Expectations**

- Wed. April 22, 2009 at 6:30 p.m. in the Grant Room
- Sub-committee game plan and strategies
- Agenda for Workshop with Council
- Future meetings with groups and individuals wanting to make presentations

Moved by Wynn Walters to adjourn at 8:20 p.m.