

Downtown Revitalization Steering Committee Meeting Minutes
Wednesday, August 13, 2008
6:30 p.m.
Council Chambers
Township of Uxbridge
Municipal Office

Attendees: Wynn Walters, John Low, Randy Loewen, Bob Shepherd, Rich Vandezande, Ingrid Svelnis, Jack Ballinger, Jo Ann Merrick(secretary), Stuart David (Planning Student)

Regrets: Theresa Zaporozan, Howie Herrema, Richard Bates, John Rodych, Gord Highet, Robin Coombs, Jeff Holland, Scott Rushlow

1. Review of the minutes from the July 2, 2008 meeting.

Motion by Bob, Seconded by Wynn

“That the minutes for the July 2, 2008 meeting be approved.”

Carried

2. There were no additions to the Agenda.
3. Web Site update. Liz Howson’s report is on the Township web site. The approved minutes from the meetings will be put on the site.
4. Primer Evening. Rich has been in contact with James Stiver from Orangeville. He is willing to come to discuss what they learned from the process, etc. on Sept 9 or 10.

Rich will contact Catherine Durrant from Collingwood to see if she is willing to attend either Sept 16 or 17 to discuss the first impression exercise that they did with Huntsville.

Representatives from Huntsville are not able to attend but will provide us with any information we request.

The Primer evening will be open to the Committee, Council and members of the Public. It will be advertised in the paper and on the website.

5. Visioning Day. Anne McIlroy, consultant from Brook McIlroy will be conducting the visioning exercise.

The Agenda will include:

- Presentation from the Mayor.
- Anne will give the background info
- Break into groups. 3 themes

- Report back.
- Lunch (will be catered)
- Break into groups
- Report back.

Motion by Jack, seconded by Wynn

“That the Visioning Exercise be held on Saturday, October 18, 2008 at the Community Centre”.

Registration will be at 8:30 a.m., start at 9:00 a.m. and end approximately 3:00 p.m. We estimate 60 – 100 people to attend.

We will meet approximately every two weeks to prepare for the Visioning Exercise.

Rich will try to get pictures from other municipalities that have gone through the process.

Ingrid and Bob will work on a promotion schedule. Wynn will organize pictures for ads to run in the Township page.

6. We will do the second round of impressions at the next meeting.
7. Special Interest Groups. A list was distributed. Ingrid will get the contact information so we can send out the invitations for the Visioning Exercise.
8. Other business. The CAUSE Report, Brock Street Heritage Design Guidelines and Downtown Area map schedules (CAUSE Report, Commercial Policy Review, Zoning Map and Official Plan) were distributed.

Randy will send a letter to the Accessibility Committee to answer their questions.

9. Next meeting expectations: September 3, 2008 @ 6:30 in the **A. Grant Room**, Township Office
 - Second round of impressions
 - Read the background info that was distributed at the meeting
 - Define the downtown area
 - Have working maps of the downtown area

Motion by Jack to adjourn at 8:00 p.m.