

Downtown Revitalization Steering Committee Meeting Minutes
Wednesday, September 9, 2009
6:30 p.m.
Council Chambers
Township of Uxbridge
Municipal Office

Attendees: Randy Loewen, Wynn Walters, John Low, Morgan Sharp, Rich Vandezande, Bev Leslie, Scott Rushlow, Bob Shepherd, Ingrid Svelnis, Jo Ann Merrick (secretary),

Regrets: John Rodych, Jack Ballinger, Gord Highet, Jeff Holland, Maggie McCreath, Robin Coombs

1. Review of the minutes from the July 15, 2009 meeting.

Moved by Bev Leslie, Seconded by Morgan Sharp

“That the minutes for the July 15, 2009 meeting be approved.”

Carried

2. **Review of Agenda**

There were no additions to the agenda.

3. **Sub-Committee Working Groups**

There were 10 people that volunteered to sit on the various working groups.

Streetscaping: Benches, garbage containers and bicycle racks have been selected and are awaiting Council approval.

The working group members are Bev Leslie, Jack Ballinger, Pat Bailey, Sharon Latham, Millie Barrett and Fran Pelletier.

Other items to investigate: street signage (points of interest signs, location, design, etc.)

Garbage: There were no volunteers for this group. Bob Shepherd, John Low, John Rodych and Ben Kester will meet with Stephen Laird from the Region of Durham Waste Management to discuss the garbage situation.

Trucks: Bob Shepherd is dealing with the trucking firms.

Arts: The working group members are Wynn Walter, Maggie McCreath, Jeff Kinnersley, Todd Snooks and Sandra Reiner-Moffat.

The group will focus on funding and a plan to install the work around town.

There are 3 more wood sculptures being done this fall. One will be on site on Bascom St, one will be placed on the BDO property (who are paying for the installation & maintenance) and a location to be determine for the other one.

Parking Lot Review: The working group members are John Low, John Rodych, Pat Molloy and Todd Snooks. The group will investigate signage, lighting, landscaping, etc.

Façade Improvement: This working group will be on hold until after the Community Improvement Plan is adopted by Council. There is a Public Meeting scheduled for the CIP on September 28, 2009. Working group members are Scott Rushlow, Gord Highet, Robin Coombs, Maggie McCreath, Carol Coleman Trotter and Jeff Kinnersley.

Communication: The working group members are Morgan Sharp, Jeff Holland and Kristy Kernohan. The group will put out news releases on the working group updates.

A process needs to be development for guidelines for Council and committees (BIA, Arts, etc) and roles be defined to ensure the Vision is followed for the long term. Ingrid Svelnis, Randy Loewen, Scott Rushlow and Bev Leslie will meet to discuss the process.

Bob Shepherd will send out letters to all participants of the Visioning Workshop and people who volunteered to sit on the Committee that were not selected to invite them to the Public Meeting for the CIP.

4. Other Business

- a) Downtown Reconstruction update:
Phase I – road work complete, retaining walls installed, interlock to be installed this week
Phase II- underground work complete, retaining walls installed, sidewalks started,
Phase III – underground work complete, curbs and gutters should be poured by the end of the week.
- b) A draft copy of the Community Improvement Plan was distributed to the Committee. The Public Meeting is scheduled for September 28, 2009.
- c) Morgan Sharp suggested that the Committee revisit the goals and objectives of the Action Plan.
- d) Rich Vandezande commented on the research that Adam Kennedy had done this summer for the Committee.

7. Next Meeting:

- Wednesday, October 14, 2009 @ 6:30 p.m.
- Working Group updates

Moved by Bob Shepherd to adjourn at 8:50 p.m.