

**Downtown Revitalization Steering Committee Meeting Minutes**  
**Wednesday, February 4, 2009**  
**6:30 p.m.**  
**Council Chambers**  
**Township of Uxbridge**  
**Municipal Office**

Attendees: Bob Shepherd, Gord Highet, Scott Rushlow, Jo Ann Merrick (secretary), Randy Loewen, Jeff Holland, Wynn Walters, Robin Coombs, John Rodych, Rich Vandezande, Ingrid Svelnis, Jack Ballinger, John Low, Jeff Hayward (media)

1. Review of the minutes from the January 7, 2009 meeting.

Moved by Wynn Walters, Seconded by Bob Shepherd

“That the minutes for the January 7, 2009 meeting be approved.”

Carried

2. **Review of Agenda**

There were no additions to the agenda.

3. **Review of the Draft Vision Statement**

Wynn Walters and Jeff Holland will revise the Vision Statement and forward it to Jo Ann Merrick to circulate to the Committee. The draft Vision Statement will be posted on the Township website and placed in the local newspapers. There will a deadline for comments.

4. **New Members & Sub Committees**

Rich Vandezande will meet with the Consultants to develop an Action Plan. The Action Plan will determine the sub categories and sub committees will be formed for these sub categories.

The BIA has a new representative to sit on the Committee.

We will advertise for a new committee member to replace the vacant seat and we will also advertise for a new member for a person with accessibility issues. The Selection Committee will recommend the replacements/additions to Council to be appointed to the Committee.

5. **Other Business**

Scott Rutledge would like to do a presentation at our next meeting about a clock idea he has for the downtown.

## **6. Next Steps**

- Finalize the Vision Statement
- Present Vision Statement to Council
- Consultants to develop an Action Plan
- Consultants to present Action Plan to the Committee
- Once the Draft Action Plan is complete, the committee will meet with the downtown merchants and property owners for their input.
- A public forum will be held to allow for public comment on the Action Plan

## **7. Next Meeting**

- February 25, 2009 at 6:30 in the Council Chambers
- Scott Rutledge presentation
- Finalize the Vision Statement
- Timeframe for Action Plan

Moved by Bob Shepherd to adjourn at 8:30 p.m.