



The Corporation of
The Township of Uxbridge
www.town.uxbridge.on.ca

51 Toronto Street South
P.O. Box 190, Uxbridge L9P 1T1

Tel: 905-852-9181
Fax: 905-852-9674

Follow the
Township Online



COUNCIL AND COMMITTEES

MEETING SCHEDULE FOR THE MONTH OF FEBRUARY, 2017

Monday, February 20th FAMILY DAY – NO MEETING OF THE GENERAL PURPOSE AND ADMINISTRATION COMMITTEE

Monday, February 27th 7:00 p.m. COUNCIL

7:30 p.m. PUBLIC PLANNING MEETING – ZBA 2017-01 SIJHAN (SUE) CO.

7:45 p.m. PUBLIC PLANNING MEETING – ZBA 2016-10/OPA 61 MOOREFIELD PROPERTIES

8:30 p.m. PUBLIC PLANNING MEETING – ZBA 2016-09 23 ANDERSON LIMITED (GABRIEL EXCAVATING)

**FROM THE TAX OFFICE...
2017 Interim Tax Bills**

2017 Interim Tax Bills have been mailed for all properties, with exception of properties enrolled in the Monthly Pre-Authorized Payment Plan. If your property is enrolled in the Pre-Authorized Payment Plan, please refer to your 2016 Final Tax Bill, where the payment amounts for January through June 2017 are indicated.

Payments must be received on or before the due dates.

**The FIRST Tax Installment is due on February 27, 2017
The SECOND Tax Installment is due on April 25, 2017**

Please pay promptly to avoid penalty. For non-payment of the Interim tax levy on or before the respective due dates of each installment, a penalty of 1.25% shall be imposed on the first day of each calendar month and thereafter in which the default continues. Failure to receive a Tax Bill does not excuse the taxpayer from responsibility for payment of taxes nor liability for any penalty or interest due to late payments. The penalty/interest charges cannot be waived or reduced by the Tax Department or Council for any reason.

Tax payments can be made: in person by Interac, Cheque or Cash; by Mail (Post-dated cheques are accepted); Telephone & Internet banking, Drop box at Town Hall (No Cash please); or at most Banks. **Credit Cards are NOT accepted for tax payments**

If you did not receive your 2017 Interim Tax Bill, please call the Tax Department at 905-852-9181 ext. 211.

PLEASE RETAIN YOUR 2016 FINAL TAX BILL FOR INCOME TAX PURPOSES. If a reprinted tax bill or receipt is required for any previous year's taxes, a fee of \$12.00 will apply.

Thank You
Tax Department

**THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE
U17-03**

Installation of new Fencing for the Uxbridge Dog Park
Sealed Tenders will be received until **2:00 pm** on **Friday February 17th, 2017** by:

Debbie Leroux, Clerk
Township of Uxbridge, 51 Toronto Street South, P.O. Box, Uxbridge, Ontario, L9P 1T1
Lowest or any bid not necessarily accepted.

This Bid Document is posted on the Township of Uxbridge's website at http://www.town.uxbridge.on.ca/bids_and_tenders under **Current Bid Opportunities** and by following the registration instructions on that page. **Please ensure that when you download the document, you add your company's name to the Document Takers List in order to receive any addenda that may be issued.** For questions regarding downloading of documents, contact the Clerk's Department at 905-852-9181, Ext. 220.

**THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE
Q17-04**

Installation of new janitor room door
Sealed Quotes will be received until **2:00 p.m.** on **Friday February 17th, 2017** by:

Debbie Leroux, Clerk
Township of Uxbridge, 51 Toronto Street South, P.O. Box, Uxbridge, Ontario, L9P 1T1
Lowest or any bid not necessarily accepted.

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PUBLIC NOTICE

NOTICE is hereby given that the Council of the Corporation of the Township of Uxbridge proposes to dispose of the following lands:

THAT the Council of the Township of Uxbridge direct that property legally described as **Parts 1, 2 and 3, Plan 40R-29525, (adjacent 177 Toronto Street South)** is surplus to the needs of the municipality;

Township File:
L06-PS 92

FURTHER NOTICE is hereby given that the Township Council at its meeting held on February 13th, 2017 declared by Resolution the aforementioned lands to be surplus to the needs of the municipality. A copy of the plan showing the location of the lands may be viewed in the Office of the Clerk.

Debbie Leroux,
Director of Legislative
Services/Clerk

**Employment Opportunity: Uxbridge Historical Centre
(Uxbridge-Scott Museum & Archives)**

The Township of Uxbridge is accepting applications for the position of **Museum Assistant** at the Uxbridge Historical Centre, the Township's community history museum. This is an eight-month seasonal position, 35 hours per week including some weekends and evenings. Anticipated start date is mid-March 2017. **This is not a student position.**

Duties:

The Museum Assistant provides administrative and operational support at the Uxbridge Historical Centre under the direction of the Centre's Curator/Manager. Duties include the coordination and delivery of museum educational programming, collections management activities, historical research, hands-on exhibit work, and the creation of museum promotional materials.

Qualifications:

Undergraduate degree from a recognized university in a related field as well as a diploma or degree in museum studies from a post-secondary institution.
Experience using collections management software, preferably PastPerfect.
Excellent writing, research and computer skills; proficiency in Microsoft Office Suite.
Knowledge of Ontario educational curriculum and experience delivering museum educational programs.
Experience creating promotional materials such as posters, newsletters and press releases.
Supervisory and experience working with students and volunteers are assets.
Must be enthusiastic, reliable and interested in local history.
Knowledge of Township of Uxbridge and Ontario history are assets.

Please apply with a resume and covering letter by mail to Uxbridge Historical Centre, P.O. Box 1301, Uxbridge, ON L9P 1N5 or by email to museum@town.uxbridge.on.ca by Friday, February 24th, 2017.

We thank all those who apply, however, only those candidates selected for an interview will be contacted.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.



**THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE
TENDER U17-01 TREE REMOVAL**

Supply of all labour, equipment and material necessary to perform tree removal for specified roadside trees.

Sealed Tenders will be received until 2:00 p.m. local time Tuesday, February 28, 2017 by:

Debbie Leroux, Clerk/Director of Legislative Services
Township of Uxbridge
51 Toronto Street South
P.O. Box
Uxbridge, Ontario
L9P 1T1

Lowest or any bid not necessarily accepted.

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**TENDER U17-14
CUSTODIAL SERVICES**

Uxbridge Fire Station 301 Brock Street West
Tenders will be received until **2:00 p.m. LOCAL TIME Thursday, February 23rd, 2017** by:

Debbie Leroux
Director of Legislative Services/Clerk
Township of Uxbridge 51 Toronto Street South
P.O. Box 190 Uxbridge, Ontario L9P 1T1

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TAXI OWNERSHIP LICENCE VACANCY

Please be advised that the Township of Uxbridge has three (3) Taxi Owner's Licences available. All interested applicants are required to submit a formal business plan outlining the following;

1. How many vehicles will be operating.
2. How you plan on advertising/marketing to the local businesses/residents
3. How many taxi drivers will be employed
4. How will you ensure that service will be available 24hrs a day/7 days a week
5. How will your taxi cabs be distinguishable/logos/paint etc.

All interested applicants are requested to submit a business plan **on or before February 17, 2017 by 4:30 p.m.** All correspondence should be placed in a sealed envelope and marked confidential. Please ensure your business plan is dropped off to the attention of Andre Gratton, Manager of By-law Services at Township Hall at 51 Toronto Street South, Uxbridge.

The Township is looking for experienced members from the Taxi industry with a minimum of 5 years of related experience and preferably currently operating a Taxi Business.

The selected applicant will be required to provide criminal references including vulnerable sector screening, vehicle safety certificates, ownership and proof of commercial insurance (OPF4) with a minimum of two (2) millions dollars of liability for all potential vehicles to be utilized. The complete Taxi By-law can be found on the Township of Uxbridge website at <http://town.uxbridge.on.ca/bylaws>

Uxpool / Summer Camps..... 905-852-7831
Arena..... 905-852-3081
Historical Centre..... 905-852-5854
Animal Shelter..... 905-985-9547
Chamber of Commerce..... info@uxcc.ca/www.uxcc.ca

Uxbridge Public Library • 905-852-9747 • uxlib.com
HOURS: Mon., Wed., Fri., Sat. 10 am - 5 pm, Tues., Thurs. 10 am - 9 pm
Open Sundays, 1 pm - 5 pm, November through April, Closed Sundays, May through October

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca

Zephyr Public Library • 905-473-2375
HOURS: Tues., Thurs. 3 pm - 8 pm • Sat. 10 am - 3 pm

Uxbridge BIA
905-852-9181 ext. 406

