



The Corporation of
The Township of Uxbridge
www.town.uxbridge.on.ca

51 Toronto Street South
P.O. Box 190, Uxbridge L9P 1T1

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Township Online



Summer Employment Opportunities

UXCAMPS SUMMER EMPLOYMENT OPPORTUNITIES!



The Township of Uxbridge Summer Camps is recruiting students for **Summer 2018!**

- Full time and Part time Camp Supervisor (18+ Years) Resume due February 9th, 2018
- Camp Counsellors (16+ Years) Resume due March 31, 2018
- Assistant Camp Counsellor (15+ Years) Resume due March 31, 2018

For job description visit: www.town.uxbridge.on.ca under 'Employment Opportunities'

Uxbridge Summer Camp Staff are responsible for the planning and implementation of a safe, enjoyable, and diverse program for children and youth aged 5-15 years. We are looking for responsible, passionate, and dedicated individuals to join our team! If you are looking for a rewarding and memorable summer experience, please send a **detailed cover letter and resume clearly stating the position you are applying for to:**

Recreation Coordinator Rebecca Harman
Email: rharman@town.uxbridge.on.ca
Phone: 905-852-7831

Drop off: Uxpool- 1 Parkside Dr- Uxbridge ON- L9P 1K7

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.

Summer Employment Public Works Department

We are looking for student labourers to perform a variety of tasks related to road maintenance and construction. Applicant must have a valid "G2" driver's licence accompanied with a driver's abstract. Applicants should submit a cover letter together with a detailed resume containing experience, background, past employment, references and work related skills, experience and training. Students in a University/College Civil Engineering co-operative education program may apply. All applicants must be returning to school (high school, university or college) in the fall of 2018.

Please ensure that the position being applied for is clearly marked on the application. **Direct resumes to the attention of Ben Kester, C.E.T., CRS-S, Director of Public Works & Operations no later than February 9, 2018.**

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TOWNSHIP OF UXBRIDGE 2018 SUMMER STUDENT POSITION ANIMAL CONTROL ASSISTANT/ KENNEL ATTENDANT

Description:

The Township of Uxbridge Animal Shelter has a summer job available for a student. This position will be available for a post-secondary student who is able to work on a full-time basis from early May to the end of August 2018. To be eligible for the position you must be currently attending school on a full-time basis and returning to school, on a full-time basis, in the Fall of 2018.

Under the direction of the Manager your responsibilities will include the care, feeding and medical needs of the animals housed at the shelter as well as maintaining proper shelter hygiene and providing administrative and customer support, reception duties, maintain records, filing systems and daily cash transactions. The ability to maintain confidentiality of all information provided and good oral and written communication skills is essential. Knowledge of Uxbridge and Scugog areas would be beneficial. Animal care experience is required and the ability to work as part of a team is a must. This position involves heavy lifting and assisting in the humane capture, handling and restraint of wild and domestic animals, including sick and injured, both in the shelter and assisting on field calls when needed.

To meet the demands of this position you will require the following:

- Animal care experience – preferably in a commercial/public environment
- Strong interpersonal skills
- Experience working with the public
- Post-secondary Education in a Veterinary Assistant/ Veterinary Technician program would be an asset

Students who are available on a full-time basis, for the stated time period and those who possess a valid driver's license, have excellent interpersonal skills including effective oral and written skills are encouraged to apply. The average work week is thirty-five (35) hours at an hourly rate of \$14.00 per hour.

The Township of Uxbridge wishes to thank all applicants and advises that only those chosen for interviews will be contacted.

Resumes will be accepted at: Uxbridge-Scugog Animal Control Centre, Attention Andre Gratton, Manager of By-law Services, 1360 Reach Street, Port Perry, Ontario L9L 1B2, or by email at agrattont@town.uxbridge.on.ca before 4:30p.m. on Friday, March 30th, 2018.

Phone: 905-985-9547 Fax: 905-985-2015

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TOWNSHIP OF UXBRIDGE 2018 ADULT SUMMER EMPLOYMENT PARKS DEPARTMENT – HORTICULTURE

The Township of Uxbridge is seeking a mature adult to fill a full time Summer Contract position in the Parks Horticultural Department. This individual will be required to work 40 per week and perform a variety of tasks related to gardening, planting, weeding flower beds, tree pruning, wood chipping, plant watering, and garbage removal. The successful candidate will also provide supervision to the summer students hired in the parks department (Horticulture). Applicants must have a minimum of a valid G2 licence and be willing to provide a clean driver abstract upon request. Prior horticultural work and tractor experience will be an asset. This position will run from May 1st to September 31st.

Students interested in applying for a position should direct resumes to Bob Ferguson, Parks and Arena Manager and will be accepted at the Uxbridge Arena 291 Brock Street West, Uxbridge L9P 1G1 or by email at bferguson@town.uxbridge.on.ca no later than Friday, February 23rd, 2018.

The rate of pay will be determined by experience and applicants must be willing to work weekends.

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TOWNSHIP OF UXBRIDGE 2018 SUMMER STUDENT POSITION PARKS DEPARTMENT - HORTICULTURE

The Township of Uxbridge is looking for a responsible, mature individual to fill a position in the Parks Horticultural Department. This position is full-time, seasonal employment. The individual will be required to perform a variety of tasks related to gardening and planting, weeding flower beds, tree pruning, wood chipping, plant watering, and garbage removal. Applicants must have a minimum of a valid G2 licence and be willing to provide a clean driver abstract upon request. Tractor experience will be an asset. This position will run from May 1st to August 31st. The position will provide 40 hours of work per week.

Students interested in applying for a position should direct resumes to Bob Ferguson, Parks and Arena Manager and will be accepted at the Uxbridge Arena 291 Brock Street West, Uxbridge L9P 1G1 or by email at bferguson@town.uxbridge.on.ca no later than Friday, February 23rd, 2018.

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TOWNSHIP OF UXBRIDGE 2018 ADULT SUMMER EMPLOYMENT PARKS DEPARTMENT

The Township of Uxbridge is seeking a mature adult to fill a full time Summer Contract position in the Parks Department. This individual will be required to work 40 per week and perform a variety of tasks including but not limited to ball diamond and soccer field maintenance, park inspections, playground maintenance, event set up and take down, grass cutting and trimming, planting, weeding flower beds, tree pruning, wood chipping, plant watering, and garbage removal. The successful candidate will also provide supervision to the summer students hired in the parks department. Applicants must have a minimum of a valid G2 licence and be willing to provide a clean driver abstract upon request. Prior parks related work and tractor experience will be an asset. This position will run from May 1st to September 31st.

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TOWNSHIP OF UXBRIDGE 2018 SUMMER STUDENT POSITION PARKS DEPARTMENT

The Township of Uxbridge is looking for students to fill full-time summer-student employment positions in the Parks Department. Students will be required to perform a variety of tasks related to park maintenance, grass cutting, gardening, painting and garbage removal. Tractor experience and a G2 licence is an asset. Students must be returning to school (high school, university, or college) in the fall of 2018.

Students interested in applying for a position should direct resumes to Bob Ferguson, Parks and Arena Manager and will be accepted at the Uxbridge Arena 291 Brock Street West, Uxbridge L9P 1G1 or by email at bferguson@town.uxbridge.on.ca no later than Friday, February 23rd, 2018.

The rate of pay will be determined by experience and applicants must be willing to work weekends.

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Uxpool / Summer Camps..... 905-852-7831
Arena..... 905-852-3081
Historical Centre..... 905-852-5854
Animal Shelter..... 905-985-9547
Chamber of Commerce..... info@uxcc.ca/www.uxcc.ca

Uxbridge Public Library • 905-852-9747 • uxlib.com
HOURS: Mon., Wed., Fri., Sat. 10 am - 5 pm, Tues., Thurs. 10 am - 9 pm
Open Sundays, 1 pm - 5 pm, November through April, Closed Sundays, May through October

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca

Zephyr Public Library • 905-473-2375
HOURS: Tues., Thurs. 3 pm - 8 pm • Sat. 10 am - 3 pm

Uxbridge BIA
905-852-9181 ext. 406

