



# The Corporation of The Township of Uxbridge

www.town.uxbridge.on.ca

51 Toronto Street South  
P.O. Box 190, Uxbridge L9P 1T1

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## Council and Committees

### Meeting Schedule for the Month of March, 2018

<b>Monday, March 12<sup>th</sup></b>	MARCH BREAK – NO MEETING OF COUNCIL
<b>Monday, March 19<sup>th</sup></b>	COMMITTEE
<b>10:00 a.m.</b>	
<b>Wednesday, March 21<sup>st</sup></b>	COMMITTEE OF ADJUSTMENT MEETING
<b>7:00 p.m.</b>	
<b>Monday, March 26<sup>th</sup></b>	COUNCIL
<b>7:00 p.m.</b>	
<b>7:45 p.m.</b>	PUBLIC MEETING TOWNSHIP OF UXBRIDGE GOODWOOD LIONS HALL ZBA 2018-03



Do you own or lease commercial or industrial property in the Uxbridge Business Improvement Area and want to help make a difference?

The Board has put a call out for submissions for two (2) directors to sit on the board of management for the Uxbridge Business Improvement Area.

Those interested in a position are encouraged to submit an application to the Township Clerk on the prescribed form, available at [http://town.uxbridge.on.ca/committees\\_and\\_initiatives](http://town.uxbridge.on.ca/committees_and_initiatives)

Submissions will be accepted until 1:30 p.m. on Friday, March 16<sup>th</sup> 2018. They can be delivered in person to the Clerks Department at The Township of Uxbridge Municipal Building, located at 51 Toronto Street South, or by email to [businessfacilitator@uxbridgebia.com](mailto:businessfacilitator@uxbridgebia.com).

For further information, please direct questions about the process to [businessfacilitator@uxbridgebia.com](mailto:businessfacilitator@uxbridgebia.com) or call 289-314-2550.

A meeting will be held to consider and recommend the appointment to the board of management. Members of the BIA, being those who own or lease commercial or industrial property in the BIA (or those acting on behalf of a corporation that is an owner or tenant of commercial or industrial land in the BIA), may attend the meeting to vote on each nominee presented. BIA members are entitled to one vote for each nominee regardless of the number of properties they own or lease.

The meeting is scheduled for Tuesday, March 20<sup>th</sup>, 2018 at 6:30 p.m. in the Scribes Room in The Township Office, 51 Toronto Street South, Uxbridge.

### Weight Restriction Season

Reduced load regulations will be in force on all roads under the jurisdiction of the Corporation of the Township of Uxbridge effective February 23, 2018 to approximately April 30, 2018.

Vehicle loads must not exceed the allowable limit of five (5) tonnes per axle.

## Uxbridge Public Library

### March Break

Monday, March 12 and Wednesday, March 14  
FREE, Drop-in Family Event

Come play our life-size Snakes and Ladders game in our meeting room. Drop in any time between 10:00am and 5:00pm.

Tuesday, March 13

FREE, Drop-in Scavenger Hunt  
Come to the library with family or friends and search for interesting facts and items.  
Drop in any time between 10:00am and 9:00pm

Thursday, March 15 and Friday, March 16  
Babysitting Course

For anyone interested in learning or improving babysitting and basic first-aid skills. Must be 11+ years of age at the time of the course.  
Cost: \$70 per participant  
Must pre-register at the Children's Desk.

### Parenting Your Teenager

We are offering a 7 session program, similar in design to the Positive Discipline Program, to help fathers take stock of their present styles/approach to parenting and learn more effective alternatives. The program will encourage applying these alternative styles at home.

Facilitated by Peter Callens, an experienced professional who is also a parent and grandparent.

Tuesday evenings, 7:00pm to 8:30pm  
April 10 to May 22 (skipping May 15)  
Cost: \$25 which is to cover the cost of the accompanying book.  
Please pre-register at the Children's Desk.



## THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE 2018 ANIMAL LICENCE SALES AGENT (6 MONTH-CONTRACT POSITION APRIL TO OCTOBER)

### Description:

The Township of Uxbridge is seeking an individual to fill the Animal Licence Sales Agent contract position for spring, summer and fall of 2018. This self-motivated individual shall be capable of organizing and implementing the current animal licence program applicable to the Township of Uxbridge and Scugog. Qualified applicants must possess their own transportation and provide a valid Driver's Licence, Driver's abstract and proof of automobile insurance. A Criminal reference check including vulnerable sector screening must be provided by the selected applicant.

Animal Licence Sales Agent (Contract Position)  
Job Duties & Requirements:

- Wear an Identification Card (provided by Township) at all times when selling licences.
- With the exception of Sundays and holidays, going door-to-door to determine whether or not the resident has a pet(s) to licence.
- Complete the required licence forms, including a description of the animal (spayed/neutered/intact, age, colour, name, etc.) and ensuring the resident(s) name and civic address, i.e. house number and road name are on the receipt.
- Accepting licence fees
- Provide completed receipt books with the balanced cash/cheques pertaining to that book to Supervisor of Animal Services;
- Maintain an up to date map indicating the completed areas.
- The successful applicant should have a grade 12 education, experience in sales, cash handling preferably in a municipal setting.
- Strong communication and interpersonal skills, excellent written and verbal skills

The position will include scheduled days, afternoons, evenings and weekends working rotating 3 hour shifts, 4 days a week. Your hourly wage will be \$16.67/hour for a work week of 12 hours. Additionally, you will be awarded two dollars (\$2.00) per licence for every licence sold above the established amount of 6 per shift. Furthermore, you will receive fifty four cents (\$.54) per kilometre for travel in your personal vehicle.

Interested applicants should submit a cover letter and resume by **March 9, 2018 at 4:30p.m.** marked as confidential and addressed to Andre Gratton, Manager of By-law Services, the Township of Uxbridge, PO Box 190, 51 Toronto St South, Uxbridge, Ontario L9P 1T1. E-mail [agratton@town.uxbridge.on.ca](mailto:agratton@town.uxbridge.on.ca)

***We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.***

## NOTICE

### CORPORATION OF THE TOWNSHIP OF UXBRIDGE COMMITTEE APPOINTMENTS

The Council of the Township of Uxbridge is now inviting applications from members of the public who are qualified electors of the Township of Uxbridge and wish to have their names considered for appointment to the Uxbridge Watershed Advisory Committee. The Purpose of the Committee is to provide advice to Council on matters relating to the implementation of Watershed plans within the Township of Uxbridge, acting as a resource of the community, government, and conservation authorities and providing a community perspective on Watershed management and work supporting environmental sustainability.

Any persons interested in offering their services by accepting an appointment to this Committee are invited to submit a letter of interest along with a completed Volunteer - Committee Member Application Form, available at the Clerk's Department or on the Township of Uxbridge website under Committees and Initiatives, [http://town.uxbridge.on.ca/committees\\_and\\_initiatives](http://town.uxbridge.on.ca/committees_and_initiatives), to the undersigned by **Thursday, March 29, 2018.**

**Any questions regarding this appointment may be directed to the Deputy Clerk.**

**Catalina Blumenberg Telephone: 905-852-9181**

**Deputy Clerk Fax: 905-852-9674**

**P.O. Box 190, 51 Toronto Street South, Uxbridge, Ontario, L9P 1T1 • Email: [cblumenberg@town.uxbridge.on.ca](mailto:cblumenberg@town.uxbridge.on.ca)**



## Township of Uxbridge Operations and Capital Project Technologist

The Township of Uxbridge located in the Region of Durham is seeking an Operations and Capital Project Technologist to assist the Director of Public Works and Operations and provide technical engineering and project management support.

The Operations and Capital Project Technologist will assist in the preparation of Request for Tender, Request for Proposal and Request for Quotation documentation, coordinate and review the work of external contractors and consulting services, perform and coordinate engineering inspection services on construction projects, verify payment certificates and other invoices from consultants and contractors, arrange compaction tests and tests of material such as asphalt and soil, maintain documentation and forms and complete inspection reports, maintain and update inventory of municipal infrastructure for asset management plan, respond to requests from Ontario One call for utility locates, liaise with Council, Township Departments, property owners, residents, businesses, utilities, external agencies, etc., and perform other related duties as assigned.

### Education, Qualifications and Experience

A college diploma in Engineering Technology with a C.E.T. designation, be a certified member of OACETT and have a minimum of 5 years related experience in project management, contract administration, engineering design and inspection of municipal infrastructure, stormwater management and customer service. Must be proficient in MS Office and GIS. Have knowledge of Occupational Health and Safety Act, Ontario Provincial Standard Specifications and Drawings, Ontario Traffic Manual and Ontario Highway Traffic Act. Have the ability to communicate effectively both written and verbal, be able to work independently, be flexible in a team environment and have organizational, analytical and problem solving skills. Possession of a valid Ontario driver's license. Please supply driver's abstract not more than 3 months old.

Salary range is \$67,500 to \$78,800.

Interested applicants are invited to apply by submitting a cover letter as well as a detailed resume in confidence to:

Ben Kester, C.E.T., CRS-S  
Director of Public Works & Operations  
Township of Uxbridge  
51 Toronto St. S., PO Box 190, Uxbridge, ON L9P 1T1  
Email: [bkester@town.uxbridge.on.ca](mailto:bkester@town.uxbridge.on.ca)

Resumes must be received by 4:30 p.m. Friday, March 16, 2018

Uxpool / Summer Camps..... 905-852-7831  
Arena..... 905-852-3081  
Historical Centre..... 905-852-5854  
Animal Shelter..... 905-985-9547  
Chamber of Commerce..... [info@uxcc.ca](mailto:info@uxcc.ca)/[www.uxcc.ca](http://www.uxcc.ca)

## Uxbridge Public Library • 905-852-9747 • [uxlib.com](http://uxlib.com)

HOURS: Mon., Wed., Fri., Sat. 10 am - 5 pm, Tues., Thurs. 10 am - 9 pm  
Open Sundays, 1 pm - 5 pm, November through April, Closed Sundays, May through October

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Request for Alternate Formats Form at [www.town.uxbridge.on.ca](http://www.town.uxbridge.on.ca) or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at [accessibility@town.uxbridge.on.ca](mailto:accessibility@town.uxbridge.on.ca)

## Zephyr Public Library • 905-473-2375

HOURS: Tues., Thurs. 3 pm - 8 pm • Sat. 10 am - 3 pm

Uxbridge BIA  
905-852-9181 ext. 406

