

**Downtown Revitalization Steering Committee Meeting Minutes**  
**Wednesday, October 1, 2008**  
**6:30 p.m.**  
**A. Grant Room**  
**Township of Uxbridge**  
**Municipal Office**

Attendees: Wynn Walters, Bob Shepherd, Ingrid Svelnis, Gord Highet, Robin Coombs, Scott Rushlow, Jo Ann Merrick(secretary),John Low, Randy Loewen, Jack Ballinger, Jeff Holland, Rich Vandezande, John Rodych,

1. Review of the minutes from the September 17, 2008 meeting.

Moved by Bob Shepherd, Seconded by Jeff Holland

“That the minutes for the September 17, 2008 meeting be approved.”

Carried

2. **Review of Agenda**

Moved by John Rodych, Seconded by Wynn Walters

“That the Agenda for the October 1, 2008 meeting be approved”.

Carried

3. **Presentation**

Anne McIlroy from Brook McIlroy spoke to the Committee about the agenda for the Visioning Exercise.

Participants will be divided into groups of 10 for discussion sessions. One person from each group will take notes and report back to all groups.

Members of the Committee will act as facilitators for the discussion groups. Council and Township staff members will not act as facilitators.

We will put a notice in the newspaper asking the participants to familiarize themselves with the downtown area.

4. **Correspondence**

Moved by Gord Highet, Seconded by John Rodych

“That correspondence from the Accessibility Committee be received for information and that Randy Loewen send a letter to the Accessibility Committee stating that we are not in a position to address their concerns at this time and send a letter to James Garland at the Region of Durham about the Accessibility Committee’s concerns.

Carried

Rich Vandezande will also contact James Garland about addressing accessibility issues as part of the Brock Street reconstruction.

**5. Vacant Positions**

Richard Bates has resigned from the Committee due to personal issues. There is also the vacant BIA position.

Moved by John Low, Seconded by Robin Coombs

“To defer the decision of filling the vacant positions on the Downtown Revitalization Committee until after the Visioning Exercise.”

Carried.

Jeff Holland would like to step down as Vice-Chair of the Committee. Randy Loewen will appoint a member of the committee to fill in as Chair in the event of his absence.

**6. Other Business**

The Region will be contributing monies towards the revitalization process and the Visioning Exercise.

The Region has a report going to Regional Council on Oct. 8, 2008 about policies and procedures for Community Improvement Funding for municipalities in Durham Region.

Rich Vandezande has not been able to confirm a date with Catherine Durrant of Collingwood for second Primer Evening.

Bob Shepherd will be arranging day trips to other municipalities that have made improvements to their downtown areas.

Moved by Jeff Holland, Seconded by Scott Rushlow

“That Albert Street from Railway Street to Spruce Street and King Street from Railway Street to Ash Street be included in the defined downtown area.”

Carried

**7. Next Meeting Expectations**

Wednesday, October 15, 2008 at 6:30 p.m. A. Grant Room

- Requirements for Visioning exercise