



**MEETING AGENDA**  
**INAUGURAL MEETING OF THE UXBRIDGE BIA BOARD**  
**Monday, March 27<sup>th</sup>, 2023 @ 7:00 p.m**  
**LOCATION: virtually via Microsoft Teams**

- 1.0 CALL TO ORDER** 5 minutes (Items 1.0-5.0)
- 2.0 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 3.0 APPROVAL OF AGENDA**  
Review and approval of agenda dated March 27<sup>th</sup>, 2023
- 4.0 ADOPTION OF MINUTES**  
For meeting dated October 4<sup>th</sup>, 2022
- 5.0 DELEGATIONS – none**
- 6.0 WELCOME NEW BOARD!**
  - 6.1 Selection of Chair and Vice-Chair for term of 1 year 10 minutes
  - 6.2 Sub-/working-Committees for Finance, Events, Beautification and Procurement
- 7.0 CORRESPONDENCE** 20 minutes
  - 7.1 Kelly Boehm, Chair, USS 100<sup>th</sup> Anniversary Committee – Reunion event (attachment #1)
  - 7.2 David Phillips, St. Andrew’s-Chalmers Presbyterian Church – Christmas banners (attachment #2)
  - 7.3 Michael Bryant, Town Trolley – customized brochure for USS 100<sup>th</sup> Anniversary Reunion (attachment #3)
  - 7.4 Sam Windram, MARC Group – UFD’s reusable shopping bags-advertising opportunities for businesses (attachment #4)
- 8.0 REPORTS & UPDATES** 5 minutes
  - 8.1 Storage unit
- 9.0 DOWNTOWN REVITALIZATION** 0 minutes
- 10.0 WEBSITE** 5 minutes
  - 10.1 Updating Events and Board pages
  - 10.2 CEBA, RRRF and HASCAP Loan survey on landing page
- 11.0 OTHER BUSINESS** 15 minutes
  - 11.1 Huck Finn Event – April 22-29, 2023 (attachment #5)
  - 11.2 Springtide, June 9-11, 2023 – request for support (attachment #6)
  - 11.3 Attendance at OBIAA conference April 16-19, 2023 (attachment #7)
  - 11.4 Welcome New Businesses!: Overridge Fireplace; Horn Dawgs BBQ; The Co-operators
  - 11.5 CCT 2023-24 Partnership Opportunities Grants (attachment #8)**
- 12.0 FINANCE / BUDGET** 5 minutes
  - 12.1 Review of 2023 budget
  - 12.2 NEW Baskets – Brackets required
- 13.0 BOARD ROUND TABLE - What’s new and exciting** 5 minutes
- 14.0 ADJOURNMENT**

**Next scheduled meetings of the Board:**

- Monday, April 24, 2023**
- Monday, May 22, 2023 – Victoria Day**
- Monday, June 26, 2023**
- Monday, July 24, 2023**
- Monday, August 28, 2023**
- Monday, September 25, 2023**