

BY-LAW NUMBER 2023-011

OF

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE TO ESTABLISH AND REQUIRING THE PAYMENT OF FEES AND CHARGES FOR INFORMATION, SERVICES, ACTIVITIES AND USE OF TOWNSHIP PROPERTY AND TO REPEAL BY-LAW NUMBER 2020-146, AS AMENDED

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, as amended, (the Act) provides for a municipality to pass by-laws imposing fees or charges on any persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control.

AND WHEREAS Section 69 of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality or to the planning board in respect of the processing of each type of application provided for in the tariff;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE HEREBY ENACTS A BY-LAW AS FOLLOWS:

1. **THAT** for the purposes of this by-law, the following definitions shall apply:
 - a) "Township" means The Corporation of the Township of Uxbridge,
 - b) "Clerk" means the Clerk of The Corporation of the Township of Uxbridge.
 - c) "Township Departments" means departments within the Corporation of the Township of Uxbridge, including but not limited to:
 - i. Administration/Clerk's Department
 - ii. Public Works and Operations Department
 - iii. Treasury Department
 - iv. Fire and Emergency Services Department
 - v. Animal Control
 - vi. Township Library
 - vii. Development Services – Planning Fees
 - d) "Full Cost Recovery" means all labour, equipment and material costs incurred by the Corporation".
2. **AND THAT** no request by any person for the materials, services, information and documents listed relating to any administrative process, land, building or structure in the Township shall be acknowledged by the Clerk's Department, Treasury Department, Fire and Emergency Service Department, Public Works and Operations Department, Animal Control Services, Township Library or Development Services - Planning unless and until the person requesting the materials, services, information and documents has paid or arranged to pay a fee where applicable in the amount prescribed as set out in Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law.
3. **AND THAT** the Township shall apply fees for all materials, services, information and documents as prescribed in Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law.
4. **AND THAT** the fees as listed in Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law shall be subject to applicable taxes.

5. **AND THAT** the fees as listed in Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law are in addition to any costs incurred by the Corporation of the Township of Uxbridge, which costs may be payable in addition to the fees set out in the by-law.
6. **AND THAT** in the event any provision, or part thereof, of this by-law including Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law is found by a court of competent jurisdiction, to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all provisions of this by-law including Schedules A, B, C, D, E, F and G (2023 and 2024 Rates and Fees) to this by-law shall remain in full force and effect.
7. **AND THAT** By-law 2020-146 hereby repealed in its entirety.
8. **THAT** this By-law shall come into full force and effect on January 1, 2023.

READ a FIRST, SECOND and THIRD time and finally passed this 19th day of January, 2023.



DAVE BARTON
MAYOR



DEBBIE LEROUX
CLERK

SCHEDULE 'A'

**ADMINISTRATION/CLERKS DEPARTMENT
2023**

ITEM	CURRENT FEE
Research fee (other than Freedom of Information requests)	\$40.00/hr
PHOTOCOPYING	
Per page - Black and White (8 ½ x 11 & 8 ½ x 14)	Taxes included \$0.50
Per page - Black and White (11 x 17)	Taxes included \$1.00
Per page – Coloured (8 ½ x 11 & 8 ½ x 14)	Taxes included \$0.75
Per page – Coloured (11x 17)	Taxes included \$2.00
Large size Maps and Plans – sent out for copying or production	Copying/Production costs plus \$15.00 Admin fee Taxes included
TOWNSHIP OFFICE MEETING ROOM/COUNCIL CHAMBER RENTALS	
Meeting Rooms/Council Chambers – Non Profit Groups - during normal business hours	\$0.00
Meeting Rooms/Council Chambers - weekends/holidays by Non Profit Groups - opening and closing	\$75.00/day
Meeting Rooms/Council Chambers - outside groups/committees – during normal business hours	\$15.00/hour
Meeting Rooms/Council Chambers - weekends/holidays by outside groups/committees – for opening and closing	\$75.00/day
LOTTERY LICENCE FEES	
Raffle	3% of cash value of all prizes
Break Open	3% of cash value of all prizes
Bingo	3% of cash value of all prizes
Bazaar	\$3.00 per wheel per day
VITAL STATISTICS	
Birth Registration Fee	\$15.00
Travel Letter	\$25.00 per letter
Marriage Licenses	\$140.00
Marriage Ceremonies	\$325.00
Marriage Ceremony Rescheduling Fee	\$25.00
Witness for Marriage Ceremony	\$35.00 per witness
Burial permit fee (within and outside Township boundaries)	\$25.00
Issuance of Burial permits Outside Normal Business Hours (burial permit fee is in addition to after hours fee)	\$55.00 plus \$25.00 for burial permit
Commissioning of Affidavits/Declarations and Certification of documents – non municipal	\$25.00
Documents requiring preparation by staff (Affidavits/Declarations) – non municipal	\$25.00
MISCELLANEOUS FEES	
General Administration Fee	\$50.00/hour
Liquor License Board of Ontario applications for Council clearance	\$50.00
Preparation and Registration of Agreements	\$500.00
Land Division Clearance Letter	\$100.00
OPA-FIT Municipal Support Resolution	\$100.00
Part Lot Control	\$500.00
Designating/Removal of One foot reserves on Public Highways	\$350.00
AGENDA SUBSCRIPTIONS	
Agenda, minutes, staff reports	\$15.00 for each publication
Council By-laws, reports and Studies	Cost determined based on staff and photocopying charges, not to exceed full cost recovery
FREEDOM OF INFORMATION	
Freedom of Information Application (established by Provincial legislation)	\$5.00
Freedom of Information Search Time (established by Provincial legislation)	\$7.50/15 minutes search time plus photocopying (\$0.20/page)
Compliance Letter	\$40.00
General Administration Fee	\$50.00/hr
ZONING AND OFFICIAL PLAN	
Zoning By-law 81-19 (Picked up at Municipal Office)	Hard Copy \$75.00 USB \$50.00
Zoning By-law 81-19 (Mailed)	Hard Copy at \$85.00 USB \$50.00 Plus Postage Cost

Zoning Maps (Small)	\$5.00
Zoning Maps (Large)	\$10.00
ITEM	CURRENT FEE
Cash-in-Lieu of Parking Spaces	\$2,500.00/space plus \$500.00 Prep and Reg of Agreement
Official Plan (Picked up at Municipal Office)	Hard Copy \$75.00 USB \$50.00
Official Plan (Mailed)	Hard Copy \$85.00 USB \$50.00 Plus Postage Cost
Official Plan Coloured Maps	\$10.00
LICENCING	
Places of Amusement	\$300.00
Refreshment Vehicles	\$300.00 for 1 st vehicle and \$100.00 for each additional
Refreshment Vehicle Operator	\$25.00
Transient Trader	\$200.00/ one location \$100.00/day from place to place
Second Hand Shop	\$200.00
Pawnbroker	\$200.00
Methadone Maintenance Treatment Establishment	\$1,000.00
License Hearing Fee	\$50.00
License Late Application Fee	\$25.00
License Replacement Fee	\$25.00
Line Fence Act Fee	\$250.00
Auto Wreckers	\$150.00
New Taxi/Limousine Owner	\$1,000.00
New Taxi Driver	\$100.00
Taxi Owner Renewal	\$125.00
Taxi Driver Renewal	\$30.00
Go Kart Kartways	\$150.00
TWO UNIT HOUSING	
Registration of 2 Unit Houses Part I – Application Processing	\$125.00
Part II – Initial and Final Inspection and Registration	\$125.00
Part II – Each Additional Inspection required over and above the Initial and Final Inspection	\$50.00
REGULATORY BY-LAWS	
GRAFFITI BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
PROPERTY STANDARDS BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SHOOTING RANGE LICENSING BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
CLEAN AND CLEAR BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
SNOW REMOVAL BY-LAW	
Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work

SCHEDULE 'H'

**ADMINISTRATION/CLERKS DEPARTMENT
2024**

ITEM	CURRENT FEE
Research fee (other than Freedom of Information requests)	\$40.00/hr
PHOTOCOPYING	
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License Replacement Fee	\$25.00
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GRAFFITI BY-LAW	
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Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work
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Administration fee related to the cost of carrying out the work to be done by an Order, including all persons or agencies believed required to carry out the work or ensure the safety of any person carrying out the work	25% of the total cost of the work

SCHEDULE 'B'
DEVELOPMENT SERVICES DEPARTMENT – PLANNING FEES
2023

ITEM	CURRENT FEE
Official Plan Amendment	\$8,000.00 plus all external costs
Hamlet Plan Amendment	\$2,450.00 plus all external costs
Pre-consultation Fee	\$750.00
Plan of Subdivision/Condominium Application	
10 Lots/Units or less	\$9,160.00 and \$445.00 per lot plus all external costs
11-100 lots/units	\$17,435.00 and \$445.00 per lot in excess of 10 lots plus all external costs
101 Lots/Units or more	\$25,790.00 and \$445.00 per lot in excess of 10 lots plus all external costs
Revision to Draft Approved Plan	\$3,325.00 plus all external costs
Designating Lands Not Subject to Part Lot Control	\$1,735.00 plus all external costs
Zoning By-law Amendments	
Temporary Use, including potential Holding Symbol removal	\$3,285.00 plus all external costs
Single Renewal of Temporary Use	\$1,500.00 Plus all external costs
Minor Amendment (single lot severance) including potential Holding Symbol removal	\$5,250.00 plus all external costs
Major Amendment including potential Holding Symbol	\$9,580.00 plus all external costs
Removal of Holding Symbol on Existing By-laws	\$380.00
Removal of Part Lot Control	\$825.00 plus all external costs
Release of 1 Foot Reserve(.3 m)	\$825.00 plus all external costs
Dwellings in Ancillary Buildings	\$2,755.00 Plus all external costs
Site Plan Applications	
Minor Site Plan arising from minor variance approval or expansion to existing dwelling to accommodate a new accessory apartment or Model Home Site Plan Approval or Temporary Use	\$840.00 plus all external costs
Site Plan for single building, commercial or industrial proposal on a single lot exclusive of a plaza, department store or supermarket proposal	\$4,110.00 plus all external costs
Site Plan for Agricultural Building	\$625.00 plus all external costs
Major Site Plan – any proposal not classified in above	\$8,315.00 plus all external costs
Site Plan Amendment	\$840.00 plus all external costs
Review Fees	
REA/MNR Site Plan Review	\$4,050.00 plus all external costs
Telecommunication Towers Review	\$4,050.00 Plus all external costs
Exempt Telecommunication Tower Review	\$595.00 plus all external costs
MNR Site Plan Amendment Review	\$815.00 plus all external costs
Medical Marihuana Facilities Review	\$3,150.00 Plus all external costs
Consent Applications	
Consent Application (inc Land Division Clearance Letter)	\$1,615.00 each plus all external costs
Committee of Adjustment Applications	
Residential & Non-Residential	\$815.00
Plan of Subdivision to accommodate siting of a particular model	\$920.00

Tabling Fee – fee is applicable whether applicant or committee requests tabling of application	\$380.00
Retroactive Fee – Where conditions of approval have not lapsed but the applicant anticipates that the conditions of approval will not be fulfilled in the required timeframe	\$380.00
Emergency Meeting	\$1,245.00
Additional Public Meetings	
Applications requiring additional public meetings	\$805.00
Other Fees/Permits	
Pool Enclosure Permit	\$220.00
If grading plan required, additional fee	\$540.00
Sign Permit - Temporary Sign (30 days or less)	\$85.00each
Sign Permit – Permanent Sign (longer than 30 days)	\$185.00 each
Sign Variance	\$290.00each
Grading Deposits	\$3,675.00
Grading Plan Approval (Residential Lots)	\$560.00
Pre-Servicing Agreement	\$3,115.00
Compliance Letters	\$135.00
If required within 7 days of receipt	\$235.00
Rural # Signs	\$35.00
Fence By-law Exemptions	\$105.00
Fill Permits	
Fill less than 1000 cubic metres	\$605.00 + \$5.00 per cubic metre Plus all external costs
Fill greater than 1000 cubic metres	\$2,650.00 + \$5.00 per cubic metre Plus all external costs
Extension of permit for fill less than 1000 cubic metres (sec 5.1b)	\$300.00
Extension of permit for fill greater than 1000 cubic metres (sec. 5.1 b)	\$1,000.00

SCHEDULE 'B'
DEVELOPMENT SERVICES DEPARTMENT – PLANNING FEES
2024

ITEM	CURRENT FEE
Official Plan Amendment	\$8,400.00 plus all external costs
Hamlet Plan Amendment	\$2,575.00 plus all external costs
Pre-consultation Fee	\$750.00
Plan of Subdivision/Condominium Application	
10 Lots/Units or less	\$9,615.00 and \$465.00 per lot plus all external costs
11-100 lots/units	\$18,305.00 and \$465.00 per lot in excess of 10 lots plus all external costs
101 Lots/Units or more	\$27,075.00 and \$465.00 per lot in excess of 10 lots plus all external costs
Revision to Draft Approved Plan	\$3,500.00 plus all external costs
Designating Lands Not Subject to Part Lot Control	\$1,820.00 plus all external costs
Zoning By-law Amendments	
Temporary Use, including potential Holding Symbol removal	\$3,450.00 plus all external costs
Single Renewal of Temporary Use	\$1,575.00 Plus all external costs
Minor Amendment (single lot severance) including potential Holding Symbol removal	\$5,500.00 plus all external costs
Major Amendment including potential Holding Symbol	\$10,060.00 plus all external costs
Removal of Holding Symbol on Existing By-laws	\$400.00
Removal of Part Lot Control	\$865.00 plus all external costs
Release of 1 Foot Reserve(.3 m)	\$865.00 plus all external costs
Dwellings in Ancillary Buildings	\$2,895.00 Plus all external costs
Site Plan Applications	
Minor Site Plan arising from minor variance approval or expansion to existing dwelling to accommodate a new accessory apartment or Model Home Site Plan Approval or Temporary Use	\$885.00 plus all external costs
Site Plan for single building, commercial or industrial proposal on a single lot exclusive of a plaza, department store or supermarket proposal	\$4,315.00 plus all external costs
Site Plan for Agricultural Building	\$655.00 plus all external costs
Major Site Plan – any proposal not classified in above	\$8,730.00 plus all external costs
Site Plan Amendment	\$880.00 plus all external costs
Review Fees	
REA/MNR Site Plan Review	\$4,250.00 plus all external costs
Telecommunication Towers Review	\$4,250.00 Plus all external costs
Exempt Telecommunication Tower Review	\$625.00 plus all external costs
MNR Site Plan Amendment Review	\$855.00 plus all external costs
Medical Marihuana Facilities Review	\$3,310.00 Plus all external costs
Consent Applications	
Consent Application (inc Land Division Clearance Letter)	\$1,695.00 each plus all external costs
Committee of Adjustment Applications	
Residential & Non-Residential	\$855.00
Plan of Subdivision to accommodate siting of a particular model	\$965.00

Tabling Fee – fee is applicable whether applicant or committee requests tabling of application	\$400.00
Retroactive Fee – Where conditions of approval have not lapsed but the applicant anticipates that the conditions of approval will not be fulfilled in the required timeframe	\$400.00
Emergency Meeting	\$1,310.00
Additional Public Meetings	
Applications requiring additional public meetings	\$845.00
Other Fees/Permits	
Pool Enclosure Permit	\$230.00
If grading plan required, additional fee	\$565.00
Sign Permit - Temporary Sign (30 days or less)	\$90.00each
Sign Permit – Permanent Sign (longer than 30 days)	\$195.00 each
Sign Variance	\$305.00each
Grading Deposits	\$3,860.00
Grading Plan Approval (Residential Lots)	\$590.00
Pre-Servicing Agreement	\$3,270.00
Compliance Letters	\$140.00
If required within 7 days of receipt	\$245.00
Rural # Signs	\$35.00
Fence By-law Exemptions	\$110.00
Fill Permits	
Fill less than 1000 cubic metres	\$635.00 + \$5.00 per cubic metre Plus all external costs
Fill greater than 1000 cubic metres	\$2,785.00 + \$5.00 per cubic metre Plus all external costs
Extension of permit for fill less than 1000 cubic metres (sec 5.1b)	\$315.00
Extension of permit for fill greater than 1000 cubic metres (sec. 5.1 b)	\$1 050.00

SCHEDULE 'C'

**PUBLIC WORKS AND OPERATIONS DEPARTMENT
2023**

ITEM	CURRENT FEE
Design Criteria CD	
Picked Up at Municipal Office	\$25.00
Mailed	\$25.00 plus postage
Road Damage Deposit	\$500.00 (refunded after work is complete and inspected)
Entrance Permit	\$1,125.00 (\$1,000.00 refunded after entrance is finished and inspected)
Road Occupancy Permits	
No excavation	\$125.00
With excavation	\$300.00
Excavating with no permit	\$750.00
Filming Permit	\$500.00 - daily \$1,000.00 - 3 consecutive days \$1,750.00 - 4 to 7 consecutive days \$2,500.00 - over 7 consecutive days plus applicable rental fees for municipal facilities or cost recovery for any municipal service
Municipal Consent	\$150.00
Encroachment Agr. Application	\$300.00 plus all external costs
Repeat Locate Requests	\$300.00

Schedule D

**Corporation of the Township of Uxbridge
2023 Fees and Charges**

Treasury

Item	Description	Applicable Taxes	Invoice or direct charge	Min. Charge	Comments / Notes	Proposed 2023 Rates
Penalty and Interest Charges	Outstanding taxes	N	Direct Charge – add to Tax Roll		No Change	1 ¼% per month
Letter of Credit Admin. Fee	Only applicable if Township needs to draw on LOC to pay for expenditures related to Development/Agreement	Y	Invoice		No Change	\$300.00 Admin. fee for letters of credit over \$25,000.00
Blue Boxes		N	Payment due upon Purchase		Cost recovery - rates set by Region of Durham – subject to Change	\$11.00 Increased by \$5.00 effective Jul 1/22
Kitchen Bins		N	Payment due upon Purchase		Cost recovery - rates set by Region of Durham – subject to Change	\$4.00
Green Bins		N	Payment due upon Purchase		Cost recovery - rates set by Region of Durham – subject to	\$19.00 Increased by \$4.00 effective Jul 1/22

Item	Description	Applicable Taxes	Invoice or direct charge	Min. Charge	Comments / Notes	Proposed 2023 Rates
Ownership Change Administration Fee		N	Direct Charge – add to Tax Roll		No Change	\$30.00
Property Tax Registration Extension Agreement		Y	Payment due prior to execution of agreement.		No Change	\$500.00
Tax Collection Letter		N	Direct Charge – add to Tax Roll		No Change	\$25.00
Notice of Past Due Taxes (Arrears Notice)	To be charged to ratepayers with arrears in excess of \$20.00 when the Treasury Department sends a Notice of Past Due Taxes	N			Will not be charged for legislated end of the year Notice	\$5.00/Notice
Mortgage Company Admin Fee	Admin Fee for Mortgage accounts at interim and final tax billings	N	Invoice to Mortgage Co		No Change	\$7.50/roll number
Payment Refund/Correction Fee	Fee for Refund/Correction of manual or electronic payments	N	Direct Charge (deducted from refund amount)		No Change	\$35.00

Item	Description	Applicable Taxes	Invoice or direct charge	Min. Charge	Comments / Notes	Proposed 2024 Rates
					change	
Tax Certificates		N	Direct Charge		No Change from 2022	\$90.00
Returned Cheque Fees (NSF)		N	Direct Charge – add to Tax Roll		No Change	\$50.00
Tax Sales		Y	Direct Charge – add to Tax Roll		No Change	\$1,000.00 Admin. Fee, Plus taxes, Plus direct costs.
Garbage Tags		N	Payment due upon purchase.		Cost recovery - rates set by Region of Durham – subject to change	\$2.50
Tax History Search		Y	Direct		No Change	\$50.00/hr.
Tax Statement, Duplicate Tax Bill or Receipt		N	Direct payment due on delivery of receipt.		No Change	\$15.00
Addition to the Tax Roll	Including but not limited to outstanding By-law Chgs, other Mun. Liens, & R of D outstanding water and sewer chgs	N	Direct Charge – add to Tax Roll		No change	\$30.00
New Roll Number Set Up Fee		N	Direct Charge – add to Tax Roll		No Change	\$50.00

SCHEDULE 'E'

**FIRE DEPARTMENT
2023**

ITEM	CURRENT FEE
Motor Vehicle Accidents:	
Response to Motor Vehicle Accident <i>(Non-Uxbridge resident or Uxbridge resident charged with a traffic offence)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
Response to Vehicle Fires <i>(Non-Uxbridge residents)</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
Inspection Fees:	
Fire Inspection <i>(Municipal, Provincial and Federal Codes compliance requirement)</i>	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum
Re-inspection <i>(Any inspection required after the initial and compliance inspections)</i>	a) Any building or premises \$80.00 per hour with a one hour minimum
Requested Inspection for premises and buildings <i>i.e. Lawyer or Realtor request</i>	\$80.00 per hour with a one hour minimum
Auxiliary Apartment <i>i.e. Basement Apartment</i>	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum
Miscellaneous Fees:	
File Search and Letter <i>i.e. Letter to Lawyer</i>	\$95.00
HAZMAT Response (Awareness Level) <i>i.e. Gas or Oil Spill</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident.
Occupancy Load Inspections <i>(Licensed Establishments excluded)</i>	\$250.00
Residential Inspection	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum
Commercial Inspection	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum
Industrial Inspection	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum

ITEM	CURRENT FEE
Site Plan, Plan of Subdivision Review	\$350.00
Fire Route Review	\$250.00 plus costs
Hydro inspection for fire investigation and inspection purposes	a) Rates as charged by electrical safety authority
Outside agency inspection for fire investigation and inspection purposes	Rates as charged by outside agency
Contractors or other municipal department brought in for fire suppression or investigation or inspection purposes	Rates as charged by service.
Special Events	a) Vendor inspection if required \$80.00 per hour b) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) c) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof; d) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. e) Any other expenses as determined by the Fire Chief or Designate.
Supply and Installation of Smoke Alarm, Carbon Monoxide Detector	Manufacturer's recommended retail price for each of the required detectors supplied Plus taxes
Response to assist EMS with removal of patient from Trail Systems	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Number of fire apparatus depending on running assignment and severity of incident
Interest: Rate of 15% per annum, calculated monthly	

ITEM	CURRENT FEE
Apartments in Houses (2-Unit Dwellings)	a) Initial and second inspection no charge b) Each subsequent after 2 inspections \$80.00 per hour with a one hour minimum
Day Care Inspection (Annual)	\$80.00 per hour with a one hour minimum
Movie Standby	a) Requested Fire Department standby \$80.00 per hour per Fire Department Employee (minimum 4 person crew) b) Required Fire Department standby equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof; c) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. d) Any other expenses as determined by the Fire Chief or Designate.
False Alarm	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Number of fire apparatus depending on running assignment and severity of incident.
L.L.B.O Inspections	a) First and second inspection \$150.00 b) Subsequent inspections \$80.00 per hour, with a one hour minimum
Open Air Fire in Contravention to By-Law 2007-209 <i>First occurrence on property</i>	a) Equal to the current approved rate for fire response service on provincial highways per hour per apparatus for the first hour or part thereof. b) Equal to the current approved rate for fire response service on provincial highways per half hour per apparatus for each additional half hour or part thereof. c) Plus the actual cost of any consumables used e.g. Absorbent etc. d) Number of fire apparatus depending on running assignment and severity of incident e) Additional staff costs for incident are applicable based on requirement for standby or Mutual Aid
Fireworks Permits: Family Fireworks	\$50.00
Display Fireworks	\$200.00
Burning Permits: Open Air Permit <ul style="list-style-type: none">• Fire no greater than 1.5 metres in diameter• Recreational Permit included Oversize Fire Permit <ul style="list-style-type: none">• Must be inspected by Fire Prevention Officer Farm <ul style="list-style-type: none">• Open Air Burn Permit• Oversize Fire Permit (<i>with proof of Farm Business Registration required</i>) Recreational <ul style="list-style-type: none">• Facility (Annual camp sites only)• Home / Community Groups	\$35.00 \$150.00 \$35.00 \$50.00 \$50.00 \$5.00
Professional Services	a) Minimum fee \$80.00 plus \$80.00 per each additional hour or part thereof b) Plus expenses
Fire Reports (Insurance and Investigators)	a) 1 to 2 years old \$125.00 b) 2 to 5 years old \$150.00 c) Over 5 years old \$200.00 Plus F.O.I. Costs (if applicable)

**The Corporation of the Township of Uxbridge
2023 Charges and Fees**

Animal Control

Item	Description	HST Applicable	Invoice or direct charge	Min. Charge	Comment s / Notes	Proposed 2023 Rate
Dog Tags	Neutered or spayed	No	Direct			\$25.00 No change
	Male or Female ~ 1 st dog (unaltered)	No	Direct			\$35.00 No change
Cat tags	Optional	No	Direct			\$20.00 No change
Pound Fees	Impounding Dog – Licensed	No	Direct			\$30.00 No change
	Dog – Unlicensed	No	Direct			\$50.00 (plus current License Fee) No change
	Second or subsequent occurrence	No	Direct			\$75.00 No Change
	Daily care fee	No	Direct			\$15.00/day No change
	Tag Replacement Fee	No	Direct			\$6.00 No change
	In addition to the fees detailed above, every Owner of a Dog not licensed for the current year who is a resident of	No	Direct			Varies, in accordance with Uxbridge's licensing

						Kennel No Change
*New Other Agency Boarding Fees	Daily Board Fee	Yes	Invoice			\$15.00 / day No change
	Nursing Canine Daily Board Fee	Yes	Invoice			\$20.00 / day Plus additional \$5.00 / day per puppy No change
	Animal Requiring Specialized Care Daily Board Fee	Yes	Invoice			\$25.00 / day No change

	Owner of a Dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fees in addition to the impoundment fees					with Uxbridge's licensing fees No change
Adoption Fee	Dog (including puppies)	Yes (included)	Direct			\$200.00 No change
	Cat (including kittens)	Yes (included)	Direct			\$100.00 No change
	Other Domestic Animal	Yes (included)	Direct			\$55.00 No change
Transfer Fees	Dog or litter brought to the Shelter	No				\$65.00 No change
	Cat or litter brought to the Shelter	No				\$40.00 No change
Kennels	Boarding	No	Direct			\$200.00/Year New Kennel \$150.00/Year Existing Kennel No change
	Breeding					\$200.00/Year New Kennel \$150.00/Year Existing Kennel No Change

Schedule 'G'

Library Fee Schedule – 2023

ITEM	FEE
OVERDUE MATERIALS	
Adult Materials Books (not including Bestsellers) Audiobooks Magazines Kits CNIB CDs	\$0.25 per item per day \$7.00 maximum per item
DVDs Bestsellers GPS	\$1.00 per item per day \$10.00 maximum per item
Young Adult (Teen) Materials Books (not including Bestsellers) Audiobooks Magazines	\$0.15 per item per day \$5.00 maximum per item
DVDs Bestsellers	\$0.50 per item per day \$5.00 maximum per item
Children's Materials Books (not including Bestsellers) Audiobooks Magazines Kits Music CDs CNIB CD's Computer Games Braille	\$0.10 per item per day \$3.00 maximum per item
DVDs Bestsellers	\$1.00 per item per day \$5.00 maximum per item
LIBRARY CARDS	
First Card Replacement Card Wooden Card	FREE \$2.00 per card \$5.00 per card
LOST AND DAMAGED ITEMS	
All library items that can be borrowed and are not returned or returned in damaged condition	Cost of item + \$5.00 processing/admin fee
OVERDUE LETTERS	
Overdue notices that require mailing	\$1.00 per notice
PHOTOCOPYING AND PRINTING	
Black and White (8 ½ by 11 OR 14) Colour (8 ½ by 11 OR 14) Double Sided Copies/Prints Black and White (8 ½ by 17) Colour (8 ½ by 17)	\$0.20 per page \$0.50 per page Counts as 2 copies \$0.40 per page \$1.00 per page
ROOM RENTALS	
Lower Meeting or Tower Room – Non-Profit Lower Meeting or Tower Room – Profit or Commercial	\$20.00 per hour (was \$15.00/hr) \$40.00 per hour (was \$20.00/hr)
GENEALOGY RESEARCH	
Simple Research - involving less that 15 minutes of volunteer time and only one source of three exact date look-ups (newspaper, cemetery)	\$10.00 \$25.00
Complex Research – involving more that 15 but less than 60 minutes of volunteer time	\$20.00 per hour, minimum of 2 hours

Schedule 'G'

Library Fee Schedule – 2024

ITEM	FEE
OVERDUE MATERIALS	
<u>Adult Materials</u> Books (not including Bestsellers) Audiobooks Magazines Kits CNIB CDs	\$0.25 per item per day \$7.00 maximum per item
DVDs Bestsellers GPS	\$1.00 per item per day \$10.00 maximum per item
<u>Young Adult (Teen) Materials</u> Books (not including Bestsellers) Audiobooks Magazines	\$0.15 per item per day \$5.00 maximum per item
DVDs Bestsellers	\$0.50 per item per day \$5.00 maximum per item
<u>Children's Materials</u> Books (not including Bestsellers) Audiobooks Magazines Kits Music CDs CNIB CD's Computer Games Braille	\$0.10 per item per day \$3.00 maximum per item
DVDs Bestsellers	\$1.00 per item per day \$5.00 maximum per item
LIBRARY CARDS	
First Card Replacement Card Wooden Card	FREE \$2.00 per card \$5.00 per card
LOST AND DAMAGED ITEMS	
All library items that can be borrowed and are not returned or returned in damaged condition	Cost of item + \$5.00 processing/admin fee
OVERDUE LETTERS	
Overdue notices that require mailing	\$1.00 per notice
PHOTOCOPYING AND PRINTING	
Black and White (8 ½ by 11 OR 14) Colour (8 ½ by 11 OR 14) Double Sided Copies/Prints Black and White (8 ½ by 17) Colour (8 ½ by 17)	\$0.20 per page \$0.50 per page Counts as 2 copies \$0.40 per page \$1.00 per page
ROOM RENTALS	
Lower Meeting or Tower Room – Non-Profit	\$20.00 per hour (was \$15.00/hr)
Lower Meeting or Tower Room – Profit or Commercial	\$40.00 per hour (was \$20.00/hr)
GENEALOGY RESEARCH	
Simple Research - involving less that 15 minutes of volunteer time and only one source of three exact date look-ups (newspaper, cemetery)	\$10.00 \$25.00
Complex Research – involving more that 15 but less than 60 minutes of volunteer time	\$20.00 per hour, minimum of 2 hours

Extensive Research – involving one or more hours of volunteer time	
ADDITIONAL GENEALOGY FEES	
Printing/Photocopying	As above
Copying of pictures	\$3.00 per picture

BY-LAW NO. 2024-029

OF

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2023-011, BEING
A BY-LAW TO ESTABLISH AND REQUIRE THE PAYMENT OF
FEES FOR INFORMATION, SERVICES, ACTIVITIES AND USE OF
TOWNSHIP PROPERTY

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, as amended, (the Act) provides for a municipality to pass by-laws imposing fees or charges on any persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE HEREBY ENACTS A BY-LAW AS FOLLOWS:

1. THAT the Schedule 'B', Section titled "Development Services Department" of By-law 2023-011 be amended to include the following:

<u>Patio Permit Application Fees</u>	<u>Rate</u>
Patio Permit Application - New	\$150.00
Patio Permit Application – Renewal	\$100.00

READ a FIRST, SECOND and THIRD time and finally passed this 8th day of April, 2024.



DAVE BARTON
MAYOR



DEBBIE LEROUX
CLERK