



The Corporation of The Township of Uxbridge

www.town.uxbridge.on.ca

51 Toronto Street South
P.O. Box 190, Uxbridge L9P 1T1

Tel: 905-852-9181
Fax: 905-852-9674

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Township Online



Council and Committees

Meeting Schedule for the Month of February, 2018

Monday, February 26 th 7:00 p.m.	COUNCIL
Monday, February 26 th 7:45 p.m.	PUBLIC MEETING 34-36 BROCK STREET WEST TOWNSHIP OF UXBRIDGE ZBA 2018-01 AND ZBA 2018-02

Meeting Schedule for the Month of March, 2018

Monday, March 5 th 10:00 a.m.	COMMITTEE
Monday, March 12 th	MARCH BREAK - NO MEETING OF COUNCIL
Monday, March 19 th 10:00 a.m.	COMMITTEE
Wednesday, March 21 st 7:00 p.m.	COMMITTEE OF ADJUSTMENT MEETING
Monday, March 26 th 7:00 p.m.	COUNCIL
7:45 p.m.	PUBLIC MEETING TOWNSHIP OF UXBRIDGE GOODWOOD LIONS HALL ZBA 2018-03



THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE PUBLIC NOTICE

NOTICE is hereby given that the Council of the Township of Uxbridge hereby declares the following lands to be surplus to the needs of the Municipality;

WHEREAS the Council of the Corporation of the Township of Uxbridge deems it desirable to declare surplus and convey real property legally described as Part of Lot 17, Concession 3, in the Hamlet of Goodwood in the Township of Uxbridge, Regional Municipality of Durham. Lowest or any bid not necessarily accepted.

FURTHER NOTICE is hereby given that the Township Council at its special meeting held on February 12, 2018, declared by Resolution No. 2018-02 the aforementioned lands to be surplus to the needs of the municipality. A copy of the plan showing the location of the lands may be viewed in the Office of the Clerk.

Township File: L-06 P580
Debbie Leroux, Clerk



THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE Q18-07

Sedan/Hatchback

Sealed Tenders will be received until 2:00 pm on
Tuesday, February 27, 2018
by:

Debbie Leroux, Clerk, Township of Uxbridge
51 Toronto Street South, P.O. Box, Uxbridge, Ontario, L9P 1T1
Lowest or any bid not necessarily accepted.

This Bid Document is posted on the Township of Uxbridge's website at http://www.town.uxbridge.on.ca/bids_and_tenders under **Current Bid Opportunities** and by following the registration instructions on that page. **Please ensure that when you download the document, you add your company's name to the Document Takers List in order to receive any addenda that may be issued.** For questions regarding downloading of documents, contact the Clerk's Department at 905-852-9181, Ext. 220.

The bidder is solely responsible for ensuring receipt of all addenda posted on the Township's website and that they have been taken into account in the formation of their bid. In submitting a Bid, the Bidder acknowledges, understands and accepts the conditions noted in this article. **To receive addenda by email, bidders must register on the Township's website at http://www.town.uxbridge.on.ca/bids_and_tenders on the Current Bid Opportunities page.**

Delivery of Quotation Documents by Mail: Where document takers request delivery of any competitive bid documents by mail, the Township accepts no liability or responsibility, and is not under any obligation, to ensure the document is received by the requestor within a time frame sufficient to allow the requestor to submit a bid.

The request to use the mail, courier services or any third party for delivery of any competitive bid documents to the document taker will be entirely at the risk of the requestor and the Township will be under no obligation to extend any competitive bid closing dates in the event of a claim of a delay in receipt of the documents mailed by the Township.



THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

2018 ANIMAL LICENCE SALES AGENT (6 MONTH-CONTRACT POSITION APRIL TO OCTOBER)

Description:
The Township of Uxbridge is seeking an individual to fill the Animal Licence Sales Agent contract position for spring, summer and fall of 2018. This self-motivated individual shall be capable of organizing and implementing the current animal licence program applicable to the Township of Uxbridge and Scugog. Qualified applicants must possess their own transportation and provide a valid Driver's Licence, Driver's abstract and proof of automobile insurance. A Criminal reference check including vulnerable sector screening must be provided by the selected applicant.

Animal Licence Sales Agent (Contract Position) Job Duties & Requirements:

- Wear an Identification Card (provided by Township) at all times when selling licences.
- With the exception of Sundays and holidays, going door-to-door to determine whether or not the resident has a pet(s) to licence.
- Complete the required licence forms, including a description of the animal (spayed/neutered/intact, age, colour, name, etc.) and ensuring the resident(s) name and civic address, i.e. house number and road name are on the receipt.
- Accepting licence fees
- Provide completed receipt books with the balanced cash/cheques pertaining to that book to Supervisor of Animal Services;
- Maintain an up to date map indicating the completed areas.
- The successful applicant should have a grade 12 education, experience in sales, cash handling preferably in a municipal setting.
- Strong communication and interpersonal skills, excellent written and verbal skills

The position will include scheduled days, afternoons, evenings and weekends working rotating 3 hour shifts, 4 days a week. Your hourly wage will be \$16.67/hour for a work week of 12 hours. Additionally, you will be awarded two dollars (\$2.00) per licence for every licence sold above the established amount of 6 per shift. Furthermore, you will receive fifty four cents (\$.54) per kilometre for travel in your personal vehicle.

Interested applicants should submit a cover letter and resume by **March 9, 2018 at 4:30p.m.** marked as confidential and addressed to Andre Grattan, Manager of By-law Services, the Township of Uxbridge, PO Box 190, 51 Toronto St South, Uxbridge, Ontario L9P 1T1.
E-mail agrattan@town.uxbridge.on.ca

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code (OHRC). The Township of Uxbridge will provide accommodations throughout the recruitment and selection and/or assessment process to applicants with disabilities and/or needs related to the OHRC. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE RFP U18-09

INTEGRATED PROJECT DELIVERY (IPD) OF THE NEW UXBRIDGE-SCUGOG ANIMAL SHELTER

Mandatory Pre-bidders Meeting: Wednesday, February 28, 2018 at 10:00 a.m.
Sealed proposals will be accepted until Friday, March 16 at 2:00 p.m. by:

Debbie Leroux
Director of Legislative Services/Clerk
Township of Uxbridge
P.O. Box 190, 51 Toronto Street South
Uxbridge, Ontario
L9P 1T1

Lowest or any quote not necessarily accepted.

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THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE TENDER U18-07 TREE REMOVAL

Supply of all labour, equipment and material necessary to perform tree removal for specified roadside trees.

Sealed Tenders will be received until 2:00 p.m. local time Tuesday, February 27, 2018 by:

Debbie Leroux, Clerk/Director of Legislative Services
Township of Uxbridge, 51 Toronto Street South
P.O. Box, Uxbridge, Ontario, L9P 1T1

Lowest or any bid not necessarily accepted.

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The Corporation of the Township of Uxbridge Animal Care Attendant (1 Year Part-time contract)

Reporting to the Manager of By-law Services, this position is responsible to answer and respond to calls and inquiries from the public, Township Departments and law enforcement agencies on procedures or directing them to an alternative source for information. The successful applicant will:

- assess health and temperament of animals upon intake.
- keep daily health record for all animals in the shelter, which includes feeding, cleaning and medication administered to each.
- maintaining equipment, shelter and housing for animals.
- Keep up to date records of resident reports of lost and found pets.
- Maintain good public relations and awareness of shelter operations, adoption and promotion of shelter animals.
- Maintain a current knowledge of the Occupational Health and Safety Act and ensure that all safety procedures and policies are adhered to.

Applicants should possess a post-secondary diploma or be currently enrolled in Veterinary Assistant or Veterinary Technician or a relevant course of study. Animal care experience – preferably in a commercial/public environment would be an asset. Strong communication and interpersonal skills, basic computer software knowledge, excellent written and verbal skills are required.

The position will consist of a minimum of 1 weekday shift (Monday), weekend shifts both Saturday, Sunday and be available for call ins. Your hourly wage will begin at \$16.67/hour for a work week on average of 15 hours. Based on 2017 rates.

Interested applicants should submit a cover letter and resume by February 23, 2018 at 4:30p.m. marked as confidential and addressed to Andre Grattan, Manager of By-law Services, the Township of Uxbridge, PO Box 190, 51 Toronto St South, Uxbridge, Ontario L9P 1T1. E-mail agrattan@town.uxbridge.on.ca

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PUBLIC WORKS DEPARTMENT NOTICE



Brock St. Culvert Construction Public Information Centre

Date: Wednesday, Feb. 28th • Time: 7:00-9:00pm (drop-in format)

Location: Uxbridge Seniors Centre, 75 Marietta St., Uxbridge

Purpose: The public is invited to view the current construction plan and drawings. Project engineers and the Project Coordinator will be on hand to answer questions about the project. There will be no formal presentations.

We are interested in receiving comments or concerns you have with respect to this project.

Comments will be maintained for reference throughout the project and will become part of the public record. Under the Freedom of Information and Protection of Privacy Act and the Environmental Assessment Act, unless otherwise stated in the submission, any personal information such as name, address, telephone number and property location included in a submission will become part of the public record files for this matter and will be released, if requested, to any person.

For more information contact...

Township of Uxbridge Ben Kester, C.E.T. Director of Public Works Phone: 905-852-9181 ext. 215 bkester@town.uxbridge.on.ca	Township of Uxbridge Mike Wilson, Project Coordinator Phone: 416 788 7576 mwilson@town.uxbridge.on.ca
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FROM THE TAX OFFICE... 2018 Interim Tax Bills

2018 Interim Tax Bills have been mailed for all properties, with exception of properties enrolled in the Monthly Pre-Authorized Payment Plan. If your property is enrolled in the Pre-Authorized Payment Plan, please refer to your 2017 Final Tax Bill, where the payment amounts for January through June 2018 are indicated.

The FIRST Tax Installment is due on February 26, 2018 The SECOND Tax Installment is due on April 25, 2018

Payments must be received on or before the due dates.
Please pay promptly to avoid penalty.

For non-payment of the Interim tax levy on or before the respective due dates of each installment, a penalty of 1.25% shall be imposed on the first day of each calendar month and thereafter in which the default continues. Failure to receive a Tax Bill does not excuse the taxpayer from responsibility for payment of taxes nor liability for any penalty or interest due to late payments. The penalty/interest charges cannot be waived or reduced by the Tax Department or Council for any reason.

Tax payments can be made: in person by Interac, Cheque or Cash; by Mail (Post-dated cheques are accepted); Telephone & Internet banking, Drop box at Town Hall (No Cash please); or at most Banks. **Credit Cards and E-Transfers are NOT accepted for tax payments**

If you did not receive your 2018 Interim Tax Bill, please call the Tax Department at 905-852-9181 ext. 211.

PLEASE RETAIN YOUR 2017 FINAL TAX BILL FOR INCOME TAX PURPOSES. If a reprinted tax bill or receipt is required for any previous year's taxes, a fee of \$12.00 will be charged.

Thank You, Tax Department

Rick Hansen Foundation Challenge your assumptions about accessibility and inclusivity. Join us for a thought-provoking evening with international disability rights advocate Meena Sikand, an Ambassador with the Rick Hansen Foundation.

ACCESSIBILITY + BUSINESS

March 1st, 7:00 pm
Council Chambers, Municipal Office, 51 Toronto St. S. Uxbridge
(additional parking at rear)
www.town.uxbridge.on.ca

ACCESSIBLE UXBRIDGE

DURHAM ENVIRONMENTAL ADVISORY COMMITTEE NOMINATIONS OPEN TO HONOUR ENVIRONMENTAL ACHIEVEMENT

Whitby, Ontario – The Durham Environmental Advisory Committee (DEAC) is now accepting nominations for the 2018 Environmental Achievement Awards.

The annual awards program provides an opportunity to recognize individuals and organizations that dedicate time to promote, preserve and enhance the region's natural environment. Past nominees include local residents and businesses that have demonstrated measures undertaken to protect the environment and make Durham Region a healthier and better place to live.

Nomination forms are currently available by contacting deac@durham.ca. The deadline for submissions is March 2.

The DEAC Environmental Achievement Awards was established in 2003 to recognize and acknowledge environmental achievements of individuals and organizations in the public, private and non-profit sectors within Durham Region. The awards program has six categories, which were named in memory of past environmental leaders.

Uxpool / Summer Camps..... 905-852-7831
Arena..... 905-852-3081
Historical Centre..... 905-852-5854
Animal Shelter..... 905-985-9547
Chamber of Commerce..... info@uxcc.ca/www.uxcc.ca

Uxbridge Public Library • 905-852-9747 • uxlib.com
HOURS: Mon., Wed., Fri., Sat. 10 am - 5 pm, Tues., Thurs. 10 am - 9 pm
Open Sundays, 1 pm - 5 pm, November through April, Closed Sundays, May through October

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca

Zephyr Public Library • 905-473-2375
HOURS: Tues., Thurs. 3 pm - 8 pm • Sat. 10 am - 3 pm

Uxbridge BIA
905-852-9181 ext. 406