



The Corporation of The Township of Uxbridge

www.town.uxbridge.on.ca

51 Toronto Street South
P.O. Box 190, Uxbridge L9P 1T1

Tel: 905-852-9181
Fax: 905-852-9674

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Township Online



Council and Committees

Meeting Schedule for the Month of March, 2018

Monday, March 26 th 7:00 p.m.	COUNCIL
7:45 p.m.	PUBLIC MEETING TOWNSHIP OF UXBRIDGE GOODWOOD LIONS HALL ZBA 2018-03

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE REQUIRES A CULVERT COMMUNICATIONS COORDINATOR

The Township of Uxbridge is seeking a dynamic, and results oriented person to act as a Culvert Communications Coordinator. The Culvert Communication Coordinator will be responsible for implementing the outreach plan for the Uxbridge Culvert Connection construction project. The Coordinator will act as a vital communication link between the municipality, construction partners, the business community and the visitors and residents of Uxbridge. The position includes creating, assembling and facilitating the distribution of various Uxbridge Culvert Connection communications materials. The coordinator will also be required to work closely with the Township Project Team to assist in the development of communication strategies and initiatives.

The successful candidate will work approximately 12 hours per week on contract for a 10 month period at the rate of \$17.18 per hour.

The ideal candidate will have the following qualifications:

- College diploma in Marketing/Communications with working knowledge and experience in marketing or public relations related fields.
- Experience developing and monitoring communications for ongoing and quickly evolving projects.
- Thorough knowledge of marketing and communication concepts and ability to write, design and publish communications materials.
- Detail-oriented. Knowledge of Canadian Press Style standards and guidelines is an asset.
- Demonstrated ability to effectively manage time with strong organizational and project coordination skills.
- Experience in customer-service situations with developed inter-personal communication skills and ability to work well with others.
- Strong computer skills and experience with website interface systems and social media platforms, including ability to update and manage content on an ongoing basis.
- Availability to attend evening/weekend events as required.

Interested candidates are invited to submit a confidential covering letter and detailed resume, outlining experience and detailing how the minimum qualifications are met, by 4:30 p.m. **Thursday, March 29th, 2018**, to the undersigned.

We thank all applicants for their interest, however only those being considered for an interview will be contacted.

Colleen Baskin, Communications Officer
Township of Uxbridge
P.O. Box 190
51 Toronto Street South
Uxbridge, On L9P 1T1
email: cbaskin@town.uxbridge.on.ca
telephone: (905) 852-9181 Ext. 231

The Township of Uxbridge is an Equal Opportunity Employer.

If you require accommodation at any time throughout the employment activities process, please contact us at: 905-852-9181 ext. 209, accessibility@town.uxbridge.on.ca or by visiting www.town.uxbridge.on.ca and we will make every effort to provide appropriate assistance pursuant to the Township of Uxbridge Employment Activities Accommodation policy.

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

RFQ U18-13 REQUEST FOR PRE-QUALIFICATION OF GENERAL CONTRACTORS FOR THE RECONSTRUCTION OF THE BROCK STREET CULVERT

The Township of Uxbridge is seeking requests for pre-qualification for General Contractors for the reconstruction of the Brock Street Culvert. The proposed culvert is 200m long, twin culvert which will go under 2 existing buildings (to be demolished) and under Brock Street West (Regional Hwy 47).

Sealed RFQ's will be received until 2:00 p.m. local time **Friday, April 6, 2018** by:

Debbie Leroux, Director of Legislative Services/Clerk
Township of Uxbridge
51 Toronto Street South, P.O. Box
Uxbridge, Ontario, L9P 1T1

Lowest or any bid not necessarily accepted.

This Bid Document is posted on the Township of Uxbridge's website at http://www.town.uxbridge.on.ca/bids_and_tenders under **Current Bid Opportunities** and is available for downloading in Adobe Acrobat Version 6.0 or higher by following the registration instructions on that page.

Please ensure that when you download the document, you add your company's name to the Document Takers List in order to receive any addenda that may be issued.

For questions regarding downloading of documents, contact the Clerk's Department at 905-852-9181, Ext. 220.

NOTICE CORPORATION OF THE TOWNSHIP OF UXBRIDGE COMMITTEE APPOINTMENTS

The Council of the Township of Uxbridge is now inviting applications from members of the public who are qualified electors and wish to have their names considered for appointment to the Canada Day Committee. The Purpose of the Committee is to plan for and arrange all aspects involved in Canada Day, including entertainment, food vendors, kids' activities, signage, parking, volunteers, gate-management, and of course, the fireworks. We meet once a month, usually the 3rd Thursday in the month, from January through till July 1st.



Any persons interested in offering their services by accepting an appointment to this Committee are invited to submit a letter of interest along with a completed Volunteer - Committee Member Application Form, available at the Clerk's Department or on the Township of Uxbridge website under Committees and Initiatives, http://town.uxbridge.on.ca/committees_and_initiatives, to the undersigned by **Friday, March 23rd, 2018**.

Any questions regarding this appointment may be directed to the Deputy Clerk.

Catalina Blumenberg Telephone: 905-852-9181
Deputy Clerk Fax: 905-852-9674
P.O. Box 190
51 Toronto Street South, Uxbridge, Ontario, L9P 1T1
Email: cblumenberg@town.uxbridge.on.ca

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

TENDER U18-01 CONSTRUCTION OF 26' x 38' ADDITION TO GOODWOOD COMMUNITY CENTRE

268 HIGHWAY 47, GOODWOOD

Mandatory site meeting March 29th, 2018 at 10:00 a.m.
Sealed Tenders will be received until 2:00 p.m. local time **Tuesday, April 10th, 2018** at 2 p.m. by:

Debbie Leroux, Clerk/Director of Legislative Services
Township of Uxbridge
51 Toronto Street South
P.O. Box, Uxbridge, Ontario, L9P 1T1

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2018 Municipal Election Info Session

Are you thinking of running for local office in October 2018? Do you want to learn about the up-coming municipal election? With the recent changes to the Municipal Elections Act attend either of these information sessions to learn about the roles and responsibilities of elected officials, the new nomination process, campaign rules and more!

When: Tuesday April 24, 2018
7 to 8:30 p.m.
Whitby Centennial Building (416 Centre St. S.)
Town of Whitby

When: Thursday, April 26, 2018
6 to 8:00 p.m.
Uxbridge Town Hall (51 Toronto St. S.)
Township of Uxbridge

Who should attend: People in Durham Region who are considering running for municipal council or a school board, campaign managers, and those planning to register as a third party advertiser.

For more information, contact the Uxbridge Election Office at 905-852-9181 or election@town.uxbridge.on.ca
uxbridge.ca/elections

THE CORPORATION OF THE TOWNSHIP OF UXBRIDGE

Prime Time Ice Rentals Available

The Uxbridge Arena has Prime Time Ice available for rent for the months of March and April. These times rarely come available, so take advantage of our weekday night time ice and weekend ice. Great opportunities for birthday parties, family skates, extra ice to get ready for tryouts. Contact the Uxbridge Arena at 905-852-6761 for available times and rates.

Uxbridge Public Library

First Lego League Jr.

Focused on building on interest in science and engineering!
A hands-on program designed to capture young children's inherent curiosity and direct it toward discovering the possibilities of improving the world around them.

Real world problems solved with ideas, concepts and Lego!

Where: Uxbridge Public Library, Tower Room

When: Thursdays, 4:00pm – 4:45pm
Course runs from April 5 until June 7

Who: This program is for children currently enrolled in Grade 2

Cost: \$25 per child

Parenting Your Teenager

We are offering a 7 session program, similar in design to the Positive Discipline Program, to help parents take stock of their present styles/approach to parenting and learn more effective alternatives. The program will encourage applying these alternative styles at home.

Facilitated by Peter Callens, an experienced professional who is also a parent and grandparent.

Tuesday evenings, 7:00pm to 8:30pm
April 10 to May 22 (skipping May 15)
Cost: \$25 which is to cover the cost of the accompanying book.

Please pre-register at the Children's Desk.

Reading Buddies

Buddies read together and enjoy fun literacy-based activities that promote confidence and the joy of reading! Best suited to **Grades 1 to 3** (Little Buddies), including **French Immersion**. **Volunteers** (Big Buddies) needed!

Tue 4:00-5:00pm ~ April 3 to May 22

Wed 3:45-4:45pm ~ April 4 to May 23

Fri 3:45-4:45pm ~ April 6 to May 25

\$15/child. Registration forms/details at

Children's Department or www.uxlib.com

Registration ongoing but filling quickly.

Summer Camps

Summer camps at the Library are BACK!
Each week has an exciting theme and will develop camper's curiosity, creativity and imagination. Camps will include crafts, games, computers, reading and much more!

Lego Camp – July 9 to 13

Fun with Science Camp – July 23 to 27

Lego Camp – August 13 to 17

Fun with Science Camp – August 27 to 31

All camps run Monday through Friday, 9 am until 5 pm
For children in Grades 1 through 4. Cost per week per child: \$130.00
(Before and After Care can be arranged for an additional cost)

Please register at the Children's desk or call Corrinne for more info (905) 852-9747 x 203.

Each camp is limited to 12 so please register early.

Uxpool / Summer Camps..... 905-852-7831
Arena..... 905-852-3081
Historical Centre..... 905-852-5854
Animal Shelter..... 905-985-9547
Chamber of Commerce..... info@uxcc.ca/www.uxcc.ca

Uxbridge Public Library • 905-852-9747 • uxlib.com

HOURS: Mon., Wed., Fri., Sat. 10 am - 5 pm, Tues., Thurs. 10 am - 9 pm
Open Sundays, 1 pm - 5 pm, November through April, Closed Sundays, May through October

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca

Zephyr Public Library • 905-473-2375

HOURS: Tues., Thurs. 3 pm - 8 pm • Sat. 10 am - 3 pm

Uxbridge BIA
905-852-9181 ext. 406

